



## **(EXTERNAL ADVERTISEMENT)**

**DIRECTORATE: COMMUNITY SERVICES**  
**DIVISION: FIRE BRIGADE & DISASTER MANAGEMENT SERVICES**  
**SECTION: TRAINING & SUPPORT SERVICES**

**GENERAL ASSISTANT X1**  
**(PERMANENT)**

**SALARY : R 118 809.47 – R 140 271.92 per annum [3]**

**Ref: CS/FBDMS/TSS01/0224**

**Purpose:** Rendering a cleaning service at the Fire Department to ensure a clean, tidy and healthy working environment.

**Duties:** Clean all offices, buildings and outside areas at the Fire department • Clean all floors by utilizing vacuum cleaner, mops, polishers and floor cleaning agents and detergents where applicable • Clean yard and maintain fire department surrounds • Serving the personnel and official visitors with tea, coffee, water and liquid refreshments • Maintaining all cleaning equipment/utensils in a good condition • Replenishment of toilet accessories such as toilet papers, hand washing cream, hand towels etc. in all bathrooms throughout the day • Check asset and stock control of cleaning equipment and materials.

**Minimum requirements:** Grade 10 , 0-1 years relevant experience.

**Competencies:** *(For detail description of competencies, read competency level 1 from page 522 / 707 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/> )*

**Functional Competencies:** Managing Work, Workplace Safety, Task Accountability, Quality Orientation, Oral Communication.

**Public Service Orientation Competencies:** Service Delivery, Interpersonal, Communication.

**Personal Competencies:** Action Orientation, Resilience, Accountability and Ethical, Learning Orientation, Impact and Influence, Team Orientation.

**PLEASE NOTE:** *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Only online applications will be accepted via the link: <https://bvmjobs.mcidirecthire.com>**
4. **When applying via the link above please ensure that you fill in all required fields.**
5. **Also attach an updated CV (Including details of at least three (3) contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
6. Candidates will be subjected to practical examination.
7. Candidates will be subjected to medical examination.
8. Any candidate appointed at the **Breedeville Municipality** will sign an employment and performance agreement subject to probation per the Local Government: Municipal Staff Regulations.
9. **For enquiries contact the Human Resources Office at 023 348 4961** or by email address: [jobs@bvm.gov.za](mailto:jobs@bvm.gov.za)
10. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
11. Fraudulent qualifications documentation will immediately disqualify any applicant.
12. If you have not heard from us within sixty (60) days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **15 March 2024 at 13:00.**

**The Municipality reserves its right not to make an appointment.**